



The Barn School
at Indian Ladder Farms

342 Altamont Rd. Altamont, NY 12009
education@indianladderfarms.com
Phone: 518-951-9858 Fax: 518-765-2700

2023 Registration Packet One Packet Per Child Attending Please

****In order to be confirmed in class you must return Registration within 14 Days of signing up****

Registration Forms: To register please visit <http://www.indianladderfarms.com/barn-school/> to print out & complete: 1) enrollment form 2) medical & liability release form 3) media release permission & 4) code of conduct, & submit them with full payment in person, via mail, fax, or email (indicated at the top of each page). All these forms can be found in one PDF on the website. Payment can be completed on the online market store (<https://www.shopindianladderfarms.com/barn-school>). Upon receipt of online payment & completed registration forms, a confirmation email including our Tax ID# will be sent for tax purposes. Enrollment will only be guaranteed with accepted payment & is on a first-come, first-served basis. If a program is full, you will be given the option to be put on the waiting list. To be placed on the waitlist please send an email to Education@IndianLadderFarms.com with your child's name, age, & class request along with your email address. Your placement on the waitlist will correlate with the time your email was sent.

Refund Requests: A request must be submitted in writing three weeks before the start of the session for a refund minus a \$35.00 processing fee. If the student withdraws less than three weeks before the start of the session, a credit, (but no refund), will be given minus \$35.00 processing fee.

Canceled Classes: We do not like to cancel any sessions on our end; however, each session must be self-supporting. We have established a minimum enrollment number & will need to cancel any sessions that do not meet this minimum. If we must cancel your chosen session, we will contact you regarding other available sessions. There will be no processing fees involved if we ask you to change sessions or cancel enrollment.

Dropping Off & Picking Up: Drop-off will take place in the Farm Shop. Please do not drop participants off prior to the class's start time. If participants are taking both a morning & afternoon class we do offer an additional Lunch Break option.

Weather & Insects: In the event of rain, participants will still need to be outside to do farm activities. All participants should be prepared with a raincoat if needed. Please wear or bring a hat. Please apply sunscreen & insect repellent prior to arriving at The Barn School, as we are not allowed to do this for the children. We cannot give refunds due to inclement weather.

Clothing: For programs that deal with farm animals, participants should bring size-appropriate rubber boots & work gloves labeled with their names on the first day of Barn School. These items can be left in the Barn during the session & brought home at the end of the week. For programs that do not deal with farm animals, participants should wear hiking boots or sneakers that can get dirty.

Refreshments: The Barn School will provide participants with a mid-morning & mid-afternoon snack & cold beverage. Although food allergies are listed on the medical form please confirm that the instructor is aware if a participant has any food allergies. Participants are advised to bring their own water bottles & will have plenty of opportunities to refill them as needed. If your child needs care between morning & afternoon classes we do offer an additional Lunch Break option.

Questions? Please call us at (518) 951-9858 or e-mail education@indianladderfarms.com. Thank you!



2023 Enrollment Form

Please complete one form for each participant. Type or print clearly.

Participant's Name: _____

Birth Date: _____

Week Number: _____ Section name or number _____

Parents'/Guardians' Names: _____

Address: _____

Email Address (to be used for confirmation): _____

Primary Phone Contact #: _____ Home / Work / or Cell # of _____

Secondary Phone Contact #: _____ Home / Work / or Cell # of _____

Tertiary Phone Contact #: _____ Home / Work / or Cell # of _____

2023 Code of Conduct

Please complete one form for each participant.

Thank you for choosing to spend your summer with us at Indian Ladder Farms. We are a private, family-owned farm that is open to the public & during regular hours of operation invites guests onto the property. To ensure a safe & enjoyable farm experience for all, we require a certain level of good behavior, respect, & compassion towards fellow Barn Schoolers, Instructors, Assistants, ILF Staff, & Animals always. In addition, Barn School participants are expected to partake in the scheduled activities along with the rest of their group, unless previous arrangements have been made with parents or guardians. We provide all staff to adequately supervise participants but can make exceptions with enough advanced notice.

If a participant is found to be in violation of this code of conduct, a verbal warning will be given out. If violations persist, the student may be required to sit out of the activities for a given amount of time or the remainder of the session, & the parent will be notified upon pick up. If violations continue after that, said student may not be allowed to return to The Barn School with no refund of tuition. When misbehavior or disrespect towards people or animals is severe, parents will be called & immediate dismissal from the property will be required. Violations of this code of conduct may also jeopardize admission to future programs. Parents & guardians are expected to work with staff & management to help resolve any behavior problems that arise during The Barn School & are ultimately responsible for the actions of their child.

I have read & agree to abide by the above Code of Conduct:

Participant's Name Printed: _____

Participant's Signature: _____

Parent's Name Printed: _____

Parent's Signature: _____ Date: _____

2023 Medical Information & Liability Release Form

If there are no medical issues, one form can be completed per family.

Participant's Name(s): _____ Birth date(s): _____

Parent/Guardian's Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Primary Phone Contact #: _____ Home / Work / or Cell # of _____

Secondary Phone Contact #: _____ Home / Work / or Cell # of _____

EMERGENCY CONTACT (if parent/guardian cannot be reached)

Name: _____ Relationship: _____

Phone (Home): _____ (Cell): _____ (Work): _____

HEALTH INSURANCE INFORMATION

Insurance Company: _____

Name of Insured: _____ Insurance Phone #: _____

Subscriber#: _____ Group #: _____

PROVIDER INFORMATION

Family Doctor: _____ Phone #: _____ Hospital preference: _____

HEALTH HISTORY Does your child suffer or has your child suffered from any of the following:

Yes	No	Condition	Notes
		Asthma	
		Diabetes	
		Seizures	
		Bee Sting Allergy	
		Food Allergies (list on back)	
		Drug Allergies (list on back)	

List any & all medications (including dosage) your child will be required to take while at **The Barn School at Indian Ladder Farms**. Please label all medications with the child's name. Prescription medications should be in the original, labeled bottle.

Medications: _____

Please include the details of any other medical or educational concerns or needs on this form or a separate sheet.

Being the natural parent/legal guardian of the above participant, I consent to their participation in The Barn School at Indian Ladder Farms. I know of no medical reason prohibiting my child from participating in The Barn School. I am aware that any program, even moderate supervised outdoor activities, bears some risk to the participant's health. I further agree that if they do suffer any injury, then Indian Ladder Farms, & The Barn School, through its employees, independent contractors, or agents, have my permission to sign any consent forms required to perform any necessary emergency medical treatment.

I have made my child aware that minor physical activity will be occurring at The Barn School. They will notify the staff of any allergies, sickness, or injury preventing them from participating. I understand the program's hours outlined in the brochure/webpage. I bear the responsibility of transporting my child to & from the farm & I also understand that The Barn School is not responsible for my child outside of program hours.

I hereby release Indian Ladder Farms, The Barn School & its employees, agents, or independent contractors of any liability &/or negligence claims resulting from my child's participation in The Barn School at Indian Ladder Farms. Should my child require minor medical treatment, (for scrapes, burns, etc.), I give permission to the staff of The Barn School at Indian Ladder Farms to administer basic first aid & over-the-counter medicine & products.

Print Name of Parent/Guardian: _____

Signature of Parent/Guardian: _____ Date: _____



The Barn School!

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2023 Media Release Permission

One form can be completed per family.

Participant's Name/s: _____

As the parent/guardian of the above-mentioned participant in The Barn School at Indian Ladder Farms, I give my permission to Indian Ladder Farms to use photographs & video of my child involved in The Barn School activities & to use these photos & videos in print & online to promote Indian Ladder Farms, The Barn School & the importance of farm education.

Parent's Name Printed: _____

Parent's Signature: _____

Date: _____



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Lunch Break Form

The Barn School, 2023

The cost for Lunch Break is \$15.00 per Day and can be purchased on our online store. There are 2 purchase options: Al-a-cart or weekly.

(<https://www.shopindianladderfarms.com/barn-school>)

Childs Name	Week Number	Confirmation number from Square Purchase



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2023 Registration Checklist

In order to ensure your registration is complete & processed efficiently, please be sure to include the following:

1. Enrollment & Code of Conduct - page 2
2. Medical & Liability Release & Media Release Permission - pages 3 & 4
3. Lunch Break Form (if needed) - page 5

Once payment & all registration forms are received, a letter of confirmation & receipt for tax purposes will be sent to you within a weeks' time. Enrollment will only be guaranteed with accepted payment & is on a first-come, first-served basis. If a program is full, you will be given the option to be put on the waiting list, switch to another session, or cancel your registration.

Please do not hesitate to contact us with any questions you may have.

Call us at (518) 951-9858 or e-mail education@indianladderfarms.com.

Thank you for choosing Indian Ladder Farms for your summer recreation. We look forward to bringing the excitement of the farm to everyone!